



KMHA - Executive Meeting - Agenda

Date: 12 April 2021

Location: Zoom Meeting due to COVID

Time: 7:00pm

Duration: 90 minutes

Attachments:

Attachment A – Important Dates

Attachment B - Treasurer's Report

Attendees:

Tom Desmond

Tracy Ford

Jamie Hunsburger

Keegan Wilcox

Matt Peterson

Kevin Wright

Ryan Dudgeon

Brent Jolley

Jared Adams

Jill Fraser

Melanie Roppel

Mike Roppel

Ryan Dudgeon

Ryan Plante

Wendy McDonald

Absent:

1. Review/Acceptance of Minutes from previous meeting

- February/March Meeting Minutes – Accepted 12 April 2021

Business arising from actions

Anne Marie – start looking at trophy cases at top of stairs to clean up **(Action taken 2020-10-08) ONGOING**

2. Items for Discussion

- OMHA officially called end of season for 2021
- OHF - Novice Rep Hockey for 2021-2022 season
- Congrats Jill on your Hockey Canada Champion award

3. Hockey Committee Update

- Nothing to report



4. Online Survey Update

- Nothing to report

5. Reports from the Executives

President

- No Issues to report

First Vice President

- No Issues reported

Second Vice President

- No Issues reported

Third Vice President

- No Issues reported

Treasurer

- No Issues reported

Secretary

- No issues to report

Director of Purchasing and Equipment

- Collect equipment – what/where – work with Mike

Director of Registration

- No issues to report

Director of Sponsorship and Fundraising

- No Issues reported

Referee Scheduler

- No Issues reported

Technical Director

- No issues reported

Director of Ice Scheduling

- No issues reported

Director of Novice Programming

- No Issues reported

Director of Tournaments

- No issues reported

Director of Risk Management/Head Trainer

- No issues reported

Privacy Officer

- No issues reported



Town Contact Report

- REMINDER - HDR freezes on 15 May - have changes in before

6. Important Hockey Dates – review schedule

ATTACHMENT B		
KMHA Important Hockey Dates		
Month	Actions	Responsibilities
January		
10	Deadline to add base roster players. (WOAA item. Not sure how it compares to Feb 10 deadline)	
	Remind Rep teams to recognize sponsors (puck drop / articles?)	
15	Deadline to add affiliate players.	
15	Post on Website that spring tryout teams must notify VP Girls with required info by February 15th	
30 days prior to AGM	Post AGM material on web.	Secretary
February		
10	Deadline for player addition to a roster.	
Within first 15 days	AGM	President
By 28	Post Online Survey Link for Coaching Staff Feedback	
March		
1	Budget Committee meeting to take place	
15	Remind Rep and LL teams to involve sponsors (puck drop / articles?)	
30	Remind trainers to return or shred player's medical forms.	Head Trainer
30	Reconcile equipment (Jerseys)	Director of Purchasing & Equip
April		
	Teams to return trophies at hockey banquet	
	Registration Rates	
15	OWHA – coach selections - special meeting to be set up prior to any tryouts – to ensure that process is followed	
30	Hockey Committee to discuss coaching staff feedback survey results	
30	Equipment Director to update the trophies with any engraving etc.	Director of Purchasing & Equip
30	Request Coaching Applications	
May		
31	Representative team entries and fees are to be received by the WOAA. Office.	President
31	OHMA last day for tryouts or exhibition games.	
tbd	OWHA AGM	
	Request Coaching Applications	Hockey Committee
30	Fiscal year end	Finance
June		
1	Lower Lakes girls' registration	
Anytime	Coaching Applicants reviewed	Hockey Committee
	OMHA AGM	Town Contact or Delegate
tbd	WOAA Closing date for team entries	
tbd	Registration nights	Registrar
tbd	Silverstick AGM	Tournaments
	Review of Financials	Treasurer



KMHA Important Hockey Dates		
Month	Actions	Responsibilities
July		
Anytime	WOAA proposed amendments due 60 days prior to AGM.	Town Contacts
Anytime	Book Silver Stick tourneys for Rep teams.	First VP
August		
Anytime	Select Rep Coaches	Hockey Committee
Anytime	Revise Police Check instructions	Privacy Officer
Anytime	Gravett Family Bursary – refer to WOAA website for details	
First Week	VP's and Tech Dir to update the material for Team/Coach Meetings	
10	WOAA deadline to register girls/rep tryout signups	
15	OMHA first day for tryouts or exhibition games.	
Mid Month	KMHA Equipment Sale	
31	WOAA account must be paid in full, from prior season.	
September		
	Require Novice HL Convenor	Second Vice President
Anytime	Coach Meetings	First Vice President Second Vice President Third Vice President
tbd	OWHA General Meeting	Third Vice President
8	No longer required to accept registrants (under WOAA rule)	
3rd Tuesday of September	WOAA Annual Minor Hockey Meeting. Return trophies.	Town Contacts or delegate
15	Tournament applications due to WOAA.	
15	All Local League entries and fees are to be received by WOAA.	President
18	Last day to withdraw Boys Rep team without penalty.	
Anytime	Post OWHA/OMHA revised suspension lists in arenas (ref room and boards).	Town Contact
End of Sept.	KMHA Photos – lead contact & 2 volunteers	
October		
First Sunday	WOAA Boys Rep Team Scheduling	
01	OWHA Rep Team Registration deadline.	
09	Rep player rosters due online (not staff)	
November		
01	WOAA deadline to return trophies	Town Contacts
01	HL/LL rosters due (WOAA rule)	2 nd VP (Local League)
15	Rep Team Rosters must be approved.	Registrar
15	OWHA HL Registration deadline	3 rd VP
15	Deadline to submit volunteer roster/and submit payment (Due mid-December)	
Tbd	Municipality grant application due	Director of Fundraising
25	Remind teams to engage sponsors	
December		
01	HL/LL Rosters must be approved.	Registrar
15	Last day to move a player to a lower division/category and be able to affiliate back up.	
Anytime	Prep AGM material for posting.	Executive

KMHA Important Hockey Dates 11/14/2021 ©11/14/2021 Rev. 1 Print

ATTACHMENT A



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